ALSB
2021 Online Annual Conference
Frequently Asked Questions

If you have any additional questions, please contact Shelly Whitmer via email at sjmoore@umich.edu.

Conference Registration:	
What are the conference dates?	Sunday, August 1 – Friday, August 6
How can I find the full schedule of events?	Visit http://www.alsb.org/annual-conference Click on **Conference Schedule**
How do I register for the conference?	Visit http://www.alsb.org/annual-conference Click on **Conference Registration**
What is the registration fee?	Conference registration fees, which includes membership dues: $200 Active Members $170 New Members $140 Emeritus Members
What is the amount of membership dues?	$60 per year
Is the membership fee included in the registration fee?	The ALSB membership dues are included in the conference registration fee.

Contacts:	
If I have **registration or payment** questions, who do I contact?	Paula Stevens at paula.stevens70@gmail.com
If I have questions about **CLE credit**, who do I contact?	Shelly Whitmer at sjmoore@umich.edu
If I have any questions about the **Call for Participation process**, who do I contact?	Shelly Whitmer at sjmoore@umich.edu
If I have any questions about the **Program Schedule**, who do I contact?	Shelly Whitmer at sjmoore@umich.edu
If I need an **official letter of acceptance** (on ALSB letterhead) for my paper or panel submission in order to obtain funding, whom do I contact?	You will be asked this question during the submission process. If you answer "Yes", you will receive a letter from Shelly Whitmer.

NOTE: All deadlines are listed as Eastern Time.

Panels Submissions:	
I would like to hold a panel session at the conference. How do I submit my request?	All panel requests must be submitted to the 2021 submission website. To be considered a panel, you are required to have 3-5 panelists. Visit http://www.alsb.org/annual-conference Click on **Conference Call for Participation** The first question on the submission form is to select your presentation type. Please remember to select **Panel**.
What is the deadline to submit my panel request?	11:59 PM on **May 16** **NOTE:** Only the Chair of the panel should complete the submission. Please do not make multiple submissions for the same panel. **Please include the available dates of your panelists in the submission process.**
When will I find out if my panel has been accepted?	Panelists will be notified of acceptance within one week of the panel submission deadline.
What makes for a good panel proposal?	The best panels bring together diverse voices from among the Academy membership to address an issue of importance to the discipline, to support the professional development of our members, and/or to explore an emerging scholarly issue related to research or teaching. Please consider whether your panelists reflect the diversity of the Academy's membership. Conference organizers will review favorably proposals for panels that are broadly inclusive in terms of gender, race, ethnicity, type of institution, and seniority of panelists. We reserve the right to suggest additional panelists when proposals would be improved by a more diverse mix of voices.
If my panel is accepted, when will it be scheduled?	We will schedule one panel per breakout session. Please be sure to include the dates all panelists are attending the conference with your submission. **Shelly would like to have all panels scheduled by May 31.**
If I did not submit my panel request by the May 16 deadline, can I still submit a request?	Only if we have panel slots still available.
If I have questions about panels submissions, who do I contact?	Shelly Whitmer at sjmoore@umich.edu

Call for Submissions Deadlines: Academic Session and Development Track (non-award)	
How do I submit my paper for presentation?	Visit http://www.alsb.org/annual-conference Click on **Conference Call for Participation** **If there are multiple authors on a paper, please do not submit multiple requests. One submission only please.**
What is the submission deadline if I want my paper to be considered for an award?	**See award deadlines on next page.**
What is the difference between an Academic Session and a Development Track?	Fully completed papers ready to be uploaded by or before June 20 will be scheduled under the **Academic Sessions**. The **Development Track** is for works in progress, for which a completed paper will not be ready to be uploaded by or before June 20. Development Track presentations should nonetheless be based on well-developed and researched works in progress. If you have a very early-stage research idea that you are interested in discussing with colleagues in a supportive, nonjudgmental environment, please be on the lookout for additional information about a new opportunity for feedback called "H.E.L.P. Sessions" (**H**ashing out **E**arly and **L**atent **P**rojects), which have been added to the conference lineup.
What is the **deadline for submitting** my presentation title, abstract and paper for the **Academic Sessions** as a **non-award** submission?	11:59 PM on **June 20**
Do I need to upload my completed paper if I am presenting in an Academic Session as a non-award submission?	**Yes!** If you want to present in an Academic Session, you must upload your paper in **WORD** format to the Call for Participation system.
What is the **deadline for uploading** my paper to the submission site to make sure I am in an **Academic Session** as a **non-award** submission?	11:59 PM on **June 20** **NOTE:** This is the deadline for submitting papers **NOT** being considered for an award.
What happens if I do not upload my paper by the deadline for an Academic Session as a non-award submission?	You will automatically be placed in the Development Track.
Can I get an extension for uploading my paper for an Academic Session as a non-award submission?	No extensions will be given.
What is the **deadline for submitting** my presentation title and abstract for the **Development Track**?	11:59 PM on **June 20**
Do I need to upload a paper if I'm presenting in the Development Track?	**No**, you do not need to upload a paper if you are presenting in the Development Track. If you have a handout to share with attendees, please send to Shelly Whitmer (sjmoore@umich.edu) and she will post to the ALSB website.

Award Deadlines:	
Who is the contact for the **Master Teacher Symposium**? What is the deadline? Where do I submit my paper?	For submission instructions, visit http://alsbhewitt.weebly.com/ Deadline is 10:00 PM on Monday, **May 1**. Contact: Tonia Murphy at tmurphy1@nd.edu
How do I nominate someone for the **Distinguished Faculty Awards**?	Submitted directly to Phil Nichols. Deadline is 11:59 PM on **June 1.**
How do **students** submit their papers? What is the deadline?	Visit http://www.alsb.org/annual-conference Click on **Call for Participation** All student submissions must be made to the submission website by 11:59 PM on **June 1**.
Can a **student** submit a paper and not attend the conference?	No, when a student submits a paper for the competition, they agree to attend and present if they are selected.
If I would like my paper to be considered for one of the awards listed here, when is the deadline to submit my paper? Holmes-Cardozo International Case Competition Jackson Lewis Employment Law Outstanding Paper Nancy Kubasek Sustainable Environment Ralph Bunche Outstanding International Law Paper Virginia Maurer Outstanding Ethics Paper Sports and Entertainment Law Paper	Visit http://www.alsb.org/annual-conference Click on **Call for Participation** 11:59 PM on **June 1** to the submission website (All papers will go out for review on June 2.)
NEW: Can I submit a paper for one of the Section Awards if I am not a member of that Section?	No, you must be a member of the Section that sponsors the award for which you are submitting a paper.
NEW: Can I submit my paper for more than one award?	A paper may be submitted for only one award; except a paper may be submitted for any one award and for the Holmes-Cardozo. However, no more than one paper per author may be submitted for the Holmes-Cardozo.
How do I nominate someone for the **Bonsignore Award**?	Submit nominations directly to Carolyn Plump, Editor-in-Chief of the *Journal of Legal Studies in Education*, at plump@lasalle.edu by 11:59 PM on **June 1.**
Is it possible to submit a paper for an award even if I am not presenting the paper at the conference?	No, you must present the paper at the conference.
Does a publication in ABLJ preclude publishing a version of the paper in the Proceedings?	Yes

Coordinated Academic Sessions

This year we are offering you the opportunity to self-organize "Coordinated Academic Sessions" for paper presentations. If you have identified two others (for a total of three presentations) who will be presenting papers on related topics or in related areas of inquiry, **you will complete the submission for your own paper and list the other two papers in the "Comments or Questions Box" at the end of the form**, and we will ensure that the three of you are assigned to the same paper presentation session. Each paper listed in the "comments and questions box" will need to include (a) presenters' names, (b) paper titles, and (c) a description of the shared topic or area for the session (e.g., Insider Trading, Business and Human Rights, Patents, International Financial Regulation, Whistleblowing). If you are looking to form a Coordinated Academic Session, we encourage you to check with the officers of the relevant ALSB Section who may be able to help you identify other members of that Section who are presenting papers on a related topic.

Each paper must complete their own separate submission form and list the other two papers in the Comments or Questions box.

Of course, you need not coordinate your own session. If you prefer to be assigned by the conference organizers to an Academic Session with papers in the same broad topic area as your paper, simply complete the form with details for your paper.

Coordinated Development Track Sessions

This year we are offering you the opportunity to self-organize "Coordinated Development Track Sessions" for paper presentations. If you have identified two others (for a total of three presentations) who will be presenting papers on related topics or in related areas of inquiry, **you will complete the submission for your own paper and list the other two papers in the "Comments or Questions Box" at the end of the form**, and we will ensure that the three of you are assigned to the same paper presentation session. Each paper listed in the "comments and questions box" will need to include (a) presenters' names, (b) paper titles, and (c) a description of the shared topic or area for the session (e.g., Insider Trading, Business and Human Rights, Patents, International Financial Regulation, Whistleblowing). If you are looking to form a Coordinated Development Track Session, we encourage you to check with the officers of the relevant ALSB Section who may be able to help you identify other members of that Section who are presenting papers on a related topic.

Each paper must complete their own separate submission form and list the other two papers in the Comments or Questions box.

Of course, you need not coordinate your own session. If you prefer to be assigned by the conference organizers to a Development Track Session with papers in the same broad topic area as your paper, simply complete the form with details for your paper.

Scheduling of Papers

A common question each year is how we go about grouping papers for presentation at the conference. Setting aside the Coordinated sessions described above, papers are grouped by author-provided topic categories. Please note that authors are asked to provide the topic category that best fits their paper during the submission process. The papers are scheduled to group as much as possible those with the same categories provided by the author(s), subject to dates the presenting author(s) is/are available to attend and other conflicts as indicated.

For example, while four papers addressing the same general theme may be submitted to the conference, if the four authors indicate different topic categories for their papers, they likely will not be scheduled in the same session. Each paper will instead be scheduled in a session with other papers whose authors selected the same topic category.